



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

5521
Ser N09N2/OU532098

IN REPLY REFER TO

JUN 29 2000

From: Chief of Naval Operations

Subj: LIMITED ACCESS AUTHORIZATION FOR NON-U.S. CITIZEN
EMPLOYEES OF CLEARED CONTRACTORS PERFORMING ON
DEPARTMENT OF THE NAVY (DON) CLASSIFIED CONTRACTS

Ref: (a) SECNAVINST 5510.30A

1. The following information is provided with regard to Limited Access Authorizations (LAAs) for non-U.S. citizen employees, of cleared contractors, performing on DON classified contracts. Please ensure that this information is disseminated to your subordinate commands as appropriate. This policy will be posted on the CNO (N09N2) web site at www.navysecurity.navy.mil and will be included in the next revision of reference (a).

2. The Defense Industrial Security Clearance Office (DISCO) in Columbus, OH is the granting authority for LAAs for contractor personnel. A cleared contractor's Facility Security Officer is required to have the LAA request endorsed by the government authority with cognizance over the information intended for disclosure. The request will:

- a. Specify why it is impractical/unreasonable to use U.S. citizens to perform the required functions,
- b. Define the individual's special expertise,
- c. Define the compelling reasons for the request, and
- d. Explain how access will be limited and physical custody precluded.

3. The cognizant government authority endorsing the contractor's LAA request must ensure that the contract is current and must evaluate the justification for the request per paragraph 9-16 of reference (a). A foreign disclosure decision must be made via the administrative chain of

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command or through the Navy International Programs Office
(NAVIPO-10).

4. If acceptable, the LAA request will be favorably endorsed by the Contracting Officer's Representative and returned to the contractor for forwarding to DISCO. Denied requests will be returned to the contractor with an explanation of the denial.

5. Individuals with LAAs will be placed under the general supervision of appropriately cleared persons. Supervisors will be made fully aware of access limits imposed on these individuals.

6. Individuals who have been granted an LAA will not be allowed access to any classified information other than that specifically authorized. Additionally, physical custody of classified information by these individuals is not authorized.

7. Non-U.S. citizens are ineligible for access to intelligence information, communications security keying materials, Top Secret information, Naval Nuclear Propulsion Information, TEMPEST information, cryptographic information and North Atlantic Treaty Organization information.

8. The CNO (N09N2) point of contact for this matter is Mrs. Barbara Gobel at Commercial (202) 433-8860, DSN 288-8860, or e-mail "bgobel@ncis.navy.mil".



M. F. BROWN
Assistant for Information
and Personnel Security

Distribution:
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Distribution: (continued)

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